

Career View

Job Search and Career Management Software



Career View is PC based Career Management and Job Search software. Much more than a contact manager, Career View is focused exclusively on helping you to find a new role and remain agile in your career.

Actively looking for a new job or wish to manage your career?

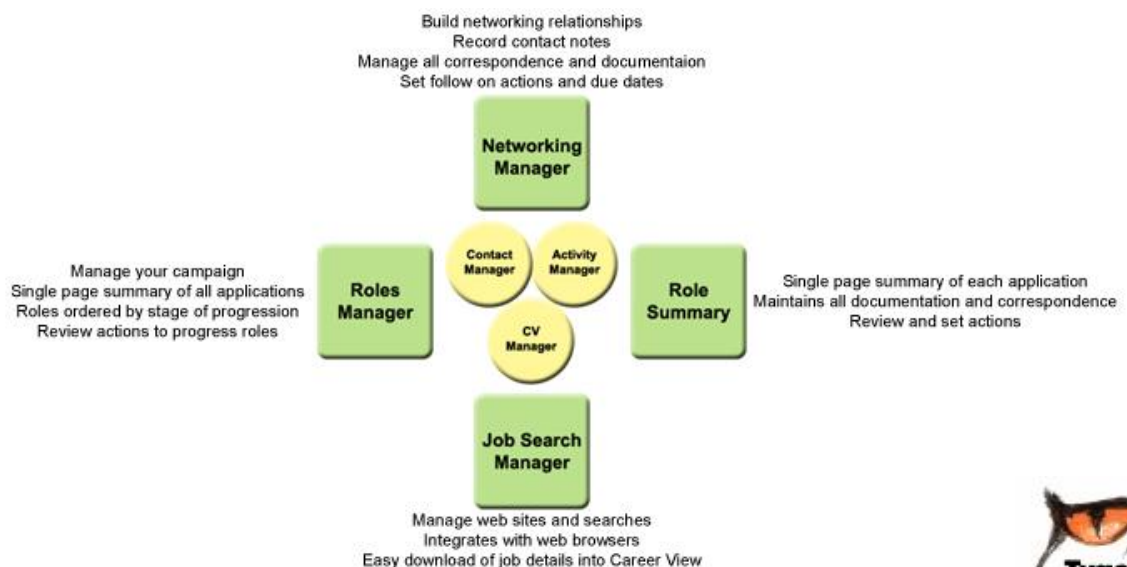
Career View will help you actively develop and control your career networking and be more effective in pursuing applications. You will always know what has been said, and to whom, and can review and track the progress of each application and relationship. All the documentation, contact management, research and preparation that soon builds is easily stored, and can be reviewed at the touch of a button when you need it fast. If you customise your CV, you can version manage its development and know which version is associated with each situation.

If you are in a competitive market, or want to take the time to find the perfect role, Career View's reporting tools provide you with a top down and real time view of your progress. Moreover, you can do away with folders and box-files and let Career View manage your administration. Reports can be produced on each application and networking contact when you need hard copy.

Career View's Job Search Manager helps you manage web job search. Job information is easy to drop into Career View, simplifying your administration and saving you time.

Career View's action manager pulls all your actions together, so you will always be ready to follow up on opportunities.

In the longer term Career View becomes a career management database to keep you agile in the market and always ready should you need it in earnest



Benefits

Power Networking



A powerful contact manager helps you pro-actively manage each developing relationship. Record your interactions and rank your contacts by quality and state to prioritise your actions.

Track each opportunity



Review your position in all your open opportunities on a single page. Jobs are organised by stage of development, so you can easily prioritise and set actions.

Career Database



Build a valuable career and networking database that will become a tangible asset that will help you manage your career.

Save Time



No more folders and box files. All the information and documentation about each contact and application is easily and conveniently stored and associated to the individual or application.

CV Management



You probably tailor you CV for each application. Version manage your CV and associate it to networking contacts and job applications, so you will always know what you have said and to whom.

Be prepared



...for the unexpected phone call. Be only a button push away from why you are perfectly qualified for the role, and all the background information on the job, conveniently set out for instant review.

Web Savvy



Career View's web job search module helps you efficiently utilise web job search engines and resources. Job details can be easily copied into the Role Summary and research simply stored.

Integrated



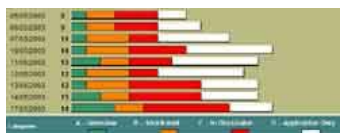
Career View integrates with Word, web browser, e-mail and other packages to make you even more efficient. Contacts can be imported and exported to Outlook.

Balance



Do what needs to be done, be prepared for what may happen next, and have time for the rest of your busy life.

Reports



Take a top down view of your campaign with graphical reports.

Hard Copy Reports



Reports are simple to produce. For example print the full history of a networking relationship including contact details. Produce application reports including job specification, covering letter and other documentation as well as a contact history and action listings.